

**REGULAR MEETING
NOVEMBER 15, 2018**

The Board of Directors of the Morris County Appraisal District met in regular session on Thursday, November 15, 2018 in the conference room of the Morris County Appraisal District, 501 Crockett Street, Suite 1, Daingerfield, TX. Members present were, Danny Lilley, Scott Pollan, Kenneth M. Allen, Jean Garner & Ray Thigpen. Others present: Summer Golden, Chief Appraiser.

CALL TO ORDER:

Chairman Lilley called the meeting to order at 12:00 pm & announced a quorum present.

MINUTES:

On motion by Garner, seconded by Allen & approved by all, it was moved to approve September 27, 2018 Minutes.

AUDITING SERVICES:

Golden stated that she had reached out to Caver & Stetser who is our current Auditing Firm with a question, Caver returned the call & explained that Stetser had accepted a job with an ISD & would no longer be with the firm as of the end of the year. He apologized that she had not reached out to us & that he could not take on any more clients at this time. Golden stated she was upset because at this time we are a few months from our audits. She stated that Stetser had decided to do the Collections & Operating all in January, however she was unsure how a new auditor would conduct. I reached out to Arnold, Walker & Arnold, whom I worked with prior to being in Morris & several of our entities use them currently, they are willing to take us on as clients. The cost is an annual increase of \$2600 however it is inline with surrounding districts cost for auditing services. They will do the audits separately as we've always had. Collections will be done in December, Operations in January. She stated she'd make the adjustment for the 2020 Budget & we'd make a line item change in 2019 when the time comes.

On motion by Thigpen, seconded by Pollan & approved by all, it was moved to approve the Engagement Letter with Arnold, Walker & Arnold & Co Pc.

APPRAISAL REVIEW BOARD:

Golden stated, Jerry Mills was eligible to return, Cole Pilgrim met the requirements to serve & both were willing to serve with the Board of Directors recommendation.

On motion by Pollan, seconded by Allen, it was moved to approve Resolution 2018-005 & appoint Jerry Mills & Cole Pilgrim to the Appraisal Review Board Term beginning January 1, 2019.

After a brief discussion & motion by Allen, seconded by Garner, it was moved to approve Resolution 2018-006 & appoint Dwayne Bell as Chairman, CW Forsythe as Secretary, Members as Charles Shirey, Cole Pilgrim & Jerry Mills beginning January 1, 2019.

EXPENDITURES & FINANCIALS:

2018 Year to Date Expenditures & Financials & December estimates were reviewed.

FLOORING:

Golden stated that the carpet in the building needed to be replaced. I thoroughly researched what would be best for a high traffic commercial building & got quotes for the replacement. She stated the County would fix the drain issue in the back of the building & allow \$4000 towards the project. She received material quotes for Vinyl Plank, (which is being used in most ISD's & commercial offices) from Lowes, Smith Furniture & Appliance & Shumates, most of them are in the same ballpark of \$2.63 to 3.00 psf. Also she received quotes for Labor of removing the existing floors & laying the new floor from Tinsley Property Services & Shumates. There were several more that came in to give us a price however the job was too large for their crews. The estimated project cost would be \$20,325 pending the extent of the removal of the

existing flooring. After a comparison discussion, Golden recommended the materials from Shumates & labor from Tinsley Property Services.

On motion by Pollan, seconded by Garner & approved by all, it was moved to purchase materials from Shumates & removal & installation with Tinsley Property Services.

BUDGET ADJUSTMENTS:

On motion by Thigpen, seconded by Allen & approved by all, it was moved to move \$10k from Legal & \$7k from Contingency to Building Improvements to cover the costs of the flooring.

CHIEF APPRAIER 2018 EVALUATION:

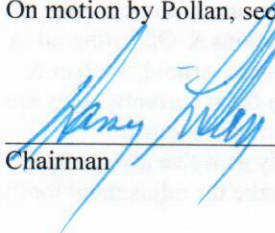
The Board worked in unison to complete the Evaluation of the Chief Appraiser @ 100%.

CHIEF APPRAISER REPORTS:

Golden stated she had been with the District for 5 years & appreciated the Board for allowing her to do her job, the support of changes & implementations, & appreciated them for their devotion to the District. She also stated that she was going to look into a grant with Esri ecosystem for counties less than 25k parcel count which could benefit the district greatly however I'll research it thoroughly before stepping into it.

ADJOURN:

On motion by Pollan, seconded by Allen & approved by all, meeting was adjourned.


Chairman


Secretary