

REGULAR MEETING
September 21, 2017

The Board of Directors of the Morris County Appraisal District met in regular session on Thursday, September 21, 2017 in the conference room of the Morris County Appraisal District, 501 Crockett Street, Suite 1, Daingerfield, TX. Members present were, Danny Lilley, Scott Pollan, Kenneth Mac Allen, Jean Garner & Ray Thigpen. Others present: Summer Golden, Chief Appraiser.

CALL TO ORDER:

Chairman, Danny Lilley called the meeting to order at 12 o'clock pm and the Board of Directors went directly into Executive Session in accordance to Government Code 551.074. Executive Session concluded at 12:07 p.m.

MINUTES:

On motion by Garner, seconded by Allen & approved by all, it was moved to approve June 22, 2017 Minutes.

EXPENDITURES & FINANCIALS:

June, July & August Expenditures & Financials were presented and reviewed.

SKYVISION:

Golden presented a quote from Skyvision in the amount of \$4725 for Lake front Imagery which the district is lacking. Skyvision flies drones and the project time would be approximately 2 to 3 days for completion. This company works with Districts who do not have pictometry as well as counties that do for a clearer image. She explained that there are numerous new boat houses and piers that are not currently on the roll as well as porches & balconies that have been added. There have been a few lake sales that are higher than what we are currently appraising and she feels it's time to make sure we have everything on the roll to meet the required ratio for the State. She also explained that the company will talk with the property owner, United States Steel Company, as well as the Game Warden & Sheriffs office prior to being out there. After a brief discussion, on motion by Garner, seconded by Allen & approved by all, it was moved to accept the quote and proceed with the imagery.

EMPLOYEE HANDBOOK & PERSONNEL MANUAL:

Golden presented the Board with a Revised Employee Handbook & Personnel Manual that had been mailed prior to the meeting for review or questions. She briefly explained the changes which includes the language of the employee at will, outside employment, new hire forms which will be updated for current employees, probation period, dress code, sick leave accrual and call in policy, car allowance and mileage as well as required liability vehicle insurance, conduct expectations, disciplinary actions and termination of employment. On motion by Thigpen, seconded by Pollan & approved by all, it was moved to approve the Employee Handbook & Personnel Manual.

BANKING 2018-19:

Golden stated per the Property Tax Code, we can extend the Contract with the Bank for 2 years & that she was very pleased with the services First National continues to provide. Prior to approaching the bank for the renewal in December she wanted the board feedback. Unanimously everyone agreed to approach the bank. She stated the approval of the renewal will be on the next agenda.

CHIEF APPRAISER REPORTS:


Golden stated the following:

- ARB season included 125 protests and 45 inquiries.
- Tax Statements are currently being loaded for mail out on October 2.
- Board of Directors 2018-19 Nominations have been mailed.

ADJOURN:

On motion by Pollan, seconded by Allen & approved by all, meeting was adjourned.


Chairman


Secretary